



## Comprehensive Consent Form

This is to certify the named **Member/Participant** listed below has my permission to attend all Missouri FBLA sponsored activities. I also release Missouri FBLA, the school officials, the chapter advisers, conference staff, and Missouri FBLA staff and volunteers from any claims for personal injuries/damages which might be sustained while (s)he is traveling to and from an event or during a Missouri FBLA sponsored activity. These activities include, but are not limited to:

- District Fall Planning Meetings: September 10 – October 31, 2025
- Missouri Fall Leadership Conference: October 26 – 27, 2025
- District Leadership Conference: January 26 – February 16, 2026
- Middle School State Leadership Conference: March 2026
- High School State Leadership Conference: April 12 – 14, 2026
- MOSAIC: June 2 – 3, 2026
- National Leadership Conference: June 28 – July 2, 2026

I authorize the below named **Educator/Adviser** or Missouri FBLA staff to secure the services of a doctor or hospital for the named **Member/Participant**. I will pay the expenses for necessary services in the event of accident or illness.

<b>Member/Participant Name</b>	Name:
<b>Local Chapter (School) Name</b>	
<b>Division</b>	<input type="radio"/> Middle School <input type="radio"/> High School
<b>Name of Educator/Adviser Supervising Member</b>	Name:
<b>Parent(s)/Guardian Name(s) &amp; Phone</b>	Name: Phone Number:
	Name: Phone Number:
<b>Emergency Contact Name/Phone Number</b>	Name: Phone Number:
<b>Member/Participant Home Address</b>	Address: City, State Zip:
<b>Member/Participant Age/DOB/Gender</b>	Age: DOB: Gender:
<b>Swimming Permission</b>	<input type="radio"/> Yes, my child can/may swim <input type="radio"/> No, my child cannot swim/isn't permitted to swim
<b>Medical Information</b>	Known Allergies: Current Medication: Chronic Conditions: Physical Restrictions:

I have read and completely understand the Personal Liability, the Code of Conduct, FERPA Directory Information, and the Photography, Video, and Sound Release agreements, and by signing, do hereby agree to abide by these in their entirety, accept the conditions of the agreements, and completely release Missouri FBLA's national, state and district associations.

\_\_\_\_\_  
Member/Participant Signature

\_\_\_\_\_  
Parent/Guardian Signature (if under 18)

## Missouri FBLA Personal Liability

I hereby agree to release FBLA Inc., and Missouri FBLA, its representatives, agents, servants and employees from liability for any injury to the named person, resulting from any cause whatsoever occurring to the named person at any time while attending the Missouri FBLA Leadership Conference indicated on the other side of this page, including travel to and from the conference, excepting only such injury or damage resulting from willful acts of representatives, agents, servants, and employees.

Having read and understood completely the "Code of Conduct" of Missouri FBLA, I do hereby agree to follow the procedures and practices described. I fully understand that this is an educational activity and will, to the best of my ability, apply myself for the purpose of learning and will uphold at all times the finest qualities of a person representing Missouri FBLA.

**NOTE:** All persons under legal age must have a parent or guardian sign this form (see other side). Otherwise, this form will be returned for a parent or guardian signature. All participants must sign this form.

### Code of Conduct Agreement

The Missouri FBLA Leadership Conferences are designed to be an educational function and all plans are made with that objective. The Conferences represent Missouri FBLA's most significant meetings of the year. Missouri FBLA wants every person to have an enjoyable experience with every attention paid to safety and comfort. All participants will be expected to conduct themselves in a manner best representing the nation's greatest student organization.

In order that everyone may receive the maximum benefits from their participation, the "Code of Conduct," as established by the Missouri FBLA Foundation Board, must be followed at all times.

Note that attendance is not mandatory. By voluntarily participating, you agree to follow the official conference rules and regulations or forfeit your personal rights to participate. We are proud of our students and know that by signing this "Code of Conduct" you are simply reaffirming your dedication to be the best possible representative of your school and chapter.

1. I will, at all times, respect all public and private property, including the hotel or motel in which I am housed.
2. I will spend each night in the room of the hotel or motel to which I am assigned.
3. I will strictly abide by the curfew established and shall respect the rights of others by being as quiet as possible after curfew.
4. I will not be in the sleeping room of the opposite sex.
5. I will not use alcoholic beverages. I will not use drugs unless I have been ordered to take certain prescription medications by a licensed physician. If I am required to take medication, I will, at all times, have the orders of the physician on my person.
6. I will not leave the hotel or motel without the express permission of my local chapter adviser.
7. My conduct shall be exemplary at all times.
8. I will keep my adviser informed of my whereabouts at all times.
9. I will, when required, wear my official identification badge.
10. I will respect official FBLA dress.
11. I will attend, and be on time for, all general sessions and activities that I am assigned to and registered for.
12. I will adhere to the dress code at all required times.
13. If my parent/guardian did not approve my swimming, I will not swim or be near open water.

### Violations and Penalties

I agree that if, for any reason, I am in violation of any of the rules of the conference I am attending, I may be brought before the appropriate discipline committee for an analysis of the violation. I also agree to accept the penalty imposed on me. I understand that any penalty and reasons for it will be explained to me before it is carried out. I further realize that the severity of the penalty may increase with the severity of the violation, even to the extent of being immediately sent home at my own expense.

1. Violations of Items 1 through 6 of the "Code of Conduct" will be grounds for disqualification, immediate removal from competition and relinquishment of awards and recognition. In addition, the violator will be sent home at his or her own expense. Notification of the violation and the action taken will be sent to the participant's local school district and parents/guardians. The participant's entire voting delegation could be unseated, and the candidates or competitors from the participant's local chapter could be disqualified as well.

2. Violations of Items 7 through 13 will result in a warning and reprimand. Notification of the violation and the action taken will be sent to the participant's local school district administration and parents or guardians. Repeated violations of Items 7 through 12 may result in the participant being sent home at his/her own expense.

### Photography, Video, and Sound Release

I hereby grant the Missouri FBLA permission to make still or motion pictures and sound recordings, separately or in combination, and also give a production company approved by the Missouri FBLA permission to use the finished silent or sound pictures, and/or sound recordings as deemed necessary.

Further, I so hereby relinquish to the Missouri FBLA all rights, title, interest in, and income from the finished sound or silent motion pictures, still pictures, and/or sound recordings, negatives, prints, reproductions, and copies of the originals, negatives, recording duplicates and prints, and further grant the Missouri FBLA the right to give, sell, transfer, and/or exhibit the same to any individual, business firm, publication, television station, radio station or network, or governmental agency, or to any of their assignees, without payment or other consideration to me.

My agreement to perform under camera, lighting, and stated conditions is voluntary and I do hereby waive all personal claims, causes of action, or damages against the Missouri FBLA and the employees thereof, arising from a performance or appearance. I hereby authorize Missouri FBLA to display my picture, school information (school, address, and telephone number) and e-mail address on the Missouri FBLA web site.

Family Educational Rights and Privacy Act (FERPA)

**Missouri Future Business Leaders of America**

The *Family Educational Rights and Privacy Act* (FERPA), a Federal law, requires that **Missouri Future Business Leaders of America**, with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your child’s education records. However, **Missouri Future Business Leaders of America** may disclose appropriately designated “directory information” without written consent, unless you have advised the **Missouri Future Business Leaders of America** to the contrary in accordance with **Missouri Future Business Leaders of America** procedures. The primary purpose of directory information is to allow the **Missouri Future Business Leaders of America** to include information from your child’s education records to higher education institutions, the military, and Missouri FBLA partners.

Who may receive directory information?	Purpose for which directory information may be used?
Higher Education Institutions	Scholarship opportunities, open house events, collegiate communications, admissions contact
Additional Missouri FBLA Partners	Internship, apprenticeship, and job opportunities

Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent’s prior written consent. Outside organizations include, but are not limited to, companies that partner with **Missouri Future Business Leaders of America** for the promotion of college and career readiness. In addition, two federal laws require local educational agencies (LEAs) receiving assistance under the Elementary and Secondary Education Act of 1965, as amended (ESEA) to provide military recruiters, upon request, with the following information – names, addresses and telephone listings – unless parents have advised the LEA that they do not want their student’s information disclosed without their prior written consent. **[These laws are Section 9528 of the ESEA (20 U.S.C. § 7908) and 10 U.S.C. § 503(c).]**

If you do not want **Missouri Future Business Leaders of America** to disclose any or all of the types of information designated below as directory information from your child’s education records without your prior written consent, you must notify the **Missouri Future Business Leaders of America** in writing by October 26, 2022. **Missouri Future Business Leaders of America** has designated the following information as directory information:

- **Student's name**
- **Telephone listing**
- **Electronic mail address**
- **Photograph**
- **Dates of participation**
- **Grade level**
- **The most recent educational agency or institution attended**
- **Student membership number used to communicate in electronic systems**